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# Aidan Gregory

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## SKILLS

- Quick learner
- Friendly and helpful
- Good with numbers and math
- Organized multi-tasker
- Hard-working and determined
- Goal-oriented

## EXPERIENCE

### **Target, Cumming GA** - *Fulfillment Worker*

OCTOBER 2020 - PRESENT

- Working quickly, safely, and efficiently to handle product within the warehouse to ensure the accurate processing of merchandise to stores network and guests
- Maintaining a work area that is organized, neat and clean to safely receive and process freight, manage and move inventory, and load and ship items to guests
- Moving cartons and/or pallets to and from trailers, palletizing product for storage in the warehouse, and identifying, sorting, and repackaging product for individual handling

### **Internal Medicine, Dr. Daulton Todd, Cumming GA** - *Receptionist*

MARCH 2020 - MARCH 2021

- Faxing and filing important patient information
- Entering checks from patients and insurance companies into the "eMDs plus" medical program
- Billing patients and assisted-living facilities for services performed by the nurses and the doctor
- Actively engaging with patients on the phone and in person
- Accurately forming deposits

### **Your Pie, Cumming GA** - *Restaurant Associate*

APRIL 2019 - MARCH 2020

- Engaged customers warmly and provided immediate and dedicated assistance
- Maintained accuracy by reconciling cash drawer and restoring adequate cash and coins for transactions

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- Memorized ingredients and recipes for specialty pizzas, pastas, paninis, and salads

**Alpharetta Pediatrics, Dr. Laura Bleekrode, Cumming GA -  
*Mentorship***

JANUARY 2019 – APRIL 2019

- Faxing and filing important patient information
- Billing patients for services performed by the nurses and the doctor
- Actively engaging with patients on the phone and in person
- Accurately forming deposits

**Movies 400, Cumming GA - *Concession Stand Worker***

SEPTEMBER 2018 - DECEMBER 2018

- Greeted customers promptly and took orders to keep flow of traffic moving
- Strictly followed all cash, security, inventory, and labor policies and procedures
- Maintained high standards of customer service in high-volume, fast-paced operations

**Carter's, Dawsonville GA - *Store Associate***

JUNE 2018 - AUGUST 2018

- Cleaned and organized the store, including checkout desks and displays
- Answered customer questions regarding merchandise and pricing
- Operated a cash register for cash, check, and credit card transactions with 100% accuracy
- Stocked and replenished merchandise according to store merchandising layouts

## **EDUCATION**

**University of North Georgia, Dahlonega GA**

AUGUST 2020 - PRESENT

- Graduate Studies, Major in Psychology, Minor in Biology
- Zell Miller Scholarship Recipient
- Graduation Date: Spring 2024

**Forsyth Central High School, Cumming GA**

AUGUST 2016 - MAY 2020

- Member of DECA
- Apart of Honors Mentorship Program where I shadowed a pediatric doctor and assisted in filing charts
- Taken rigorous courses such as AP Biology and Honors Chemistry